



Association of Training Institutions for Foreign Trade in Asia and the Pacific

PROCEDURE FOR REFUND

For smooth refund procedures, below are the guidelines:

1. ATIFTAP opened the GBC refund counter at Speed Byte's from Feb 28-March 10, 10 am-3 pm, Mondays-Fridays. Speed Byte's is located at the ground floor of EGI Taft Tower Condominium, 2339 Taft Avenue, Manila. Participants showed their IDs, tickets or deposit slips if they have not gotten their tickets. They signed that they have received the refund.
2. The refund procedure will be on individual basis as much as possible to ensure that individual parties received their refunds. Group refunds will be allowed on a case to case basis.
3. Out of town participants can be refunded through their bank accounts. Please email admin@atiftap.org your account name, bank and savings account number.
4. All refunds will be accepted until March 31, 2017.

Queries for refunds can be directed to admin@atiftap.org or cell number 0935 053 6534. We apologize for the inconvenience that this has caused you. Thank you for your cooperation.